

CTSGNA Scholarship Policy

Scholarships may be awarded to members every 2 years. If you have received a scholarship (National, Regional Supplemental, Quarterly, or Medical Mission Work in an approved GI related project), you may only apply every 2 years for that same scholarship.

Application materials must be submitted to the Immediate Past President who is the Chairperson of the Scholarship Committee. Candidates are encouraged to submit an application as soon as they make a decision to attend the conference/medical mission, using the time frames below for points' accrual. Application must be made prior to attendance of the particular intended program.

Quarterly Scholarship reimbursement is awarded following program attendance.

All receipts are required within 30 days and must be accompanied by the Reimbursement Application Form. Regional Supplemental Scholarship reimbursement is also awarded following program attendance with receipts due within 30 days. All receipts are required within 30 days and must be accompanied by the Reimbursement Application Form.

Points for any National, State, and Professional activities, can only be accrued while membership to CTSGNA is active and reflected through membership dues. Lapses in membership may result in any points in that timeframe being ineligible.

The CTSGNA Board, based on the allotted budget, must approve scholarships, each year. All applications must be submitted in writing, no extensions.

National Scholarship (\$750)

- Points are accrued from January 1 thru December 31 of the previous year
- Scholarships are awarded prior to National Conference
- 3 scholarships may be awarded
- Applications are due by the date of the March State Meeting

Regional Supplemental Scholarship (\$125)

- Points are accrued from past September to current September
- Scholarships are awarded at the Regional Course
- 3 scholarships may be awarded
- Deadline is September 15

Quarterly Scholarship (Up to \$250) - For any GI related conference

- Points are accrued over a period of 1 year, ending 1 month prior to the program for which you are applying.
Example: If you are applying for a scholarship to a conference in April, you will accrue points over a period of 1 year, starting with April of the previous year, and ending in March of current year, just prior to the conference
Reimbursement is awarded following program attendance
- Two scholarships may be awarded each quarter, for a total of 8 per year
- Once approved for scholarship, the following documentation is submitted to Treasurer within 30 days for reimbursement:
 - Copy of Contact Hours awarded
 - Reimbursement Application form
 - Program Flyer
 - Receipts
- If a conference overlaps between months, use the starting date of the conference as reference point
- Unused quarterly scholarships will be rolled over to the next quarter and may be awarded until year's end.
- A member who has applied for, but who has not been awarded a scholarship, may apply for a scholarship in the next quarter, provided that the conference has not yet occurred. The previous application may be rolled over, but a formal request (written or verbal) must be made to do so. It will not be automatically considered if the request is not made.

Medical Mission Scholarship (Up to \$750) / for a GI related medical mission

- Deadline is October 1
- 1 scholarship may be awarded
- Points are accrued over previous year: October 1-September 30
- \$150.00 is allowed per workday with a maximum of 5 days (\$750) awarded
- Must be a certified GI Nurse for at least 5 years
- Must be a current member of SGNA for at least 5 years
- Project work must be gastroenterology or endoscopy
- Summary of volunteer work must be published in a SGNA venue (newsletter, article, etc.) or shared at a CTSGNA Meeting
- Written material must be approximately 250 typed words (double spaced).
Include how this volunteer project has allowed them an opportunity to assume a role in advocacy, leadership, or the enhancement of professional practice.
- Once approved for scholarship, documentation is submitted to Treasurer within 30 days following Quarterly Scholarship process.
- Reimbursement is awarded following medical mission